

# Meeting Minutes

March 9<sup>th</sup>, 2017

Camosun Community Association

**Date:** Thursday, March 9<sup>th</sup>, 2017

**Time:** 1900 – 2100hr

**Location:** RJH, PCC Rm 801

**Meeting Chair:** Sandie Menzies, President

**CCA Meetings** – 2<sup>nd</sup> Thursday of every month

**Next Meeting** – April 13<sup>th</sup>, 2017


ATTENDANCE – [✓ - Present, P – Phone, R – Regrets]					
✓	Sandie Menzies, President	✓	Karen Harper, Treasurer and Membership Committee	R	Al Lubkowski, Land Use
✓	Caleb Horn, Volunteer	✓	Daphne Donaldson, Director at Large. Rep for Uvic. Shelbourne Community Kitchen.		
R	Nick Sherrington, Vice-President and Land Use	✓	Andrea Gleichauf, Bowker Creek		
R	Ian Graeme, Director	✓	Ann Laing, Secretary		
Guest(s)					
?	Sue Roberts				

Item/Topic	Discussion	Decision/Action
Treasurer Update  KHarper	<ul style="list-style-type: none"> <li>balance \$3,356.69</li> </ul>	
Land Use report	<p>Townley Project:</p> <ul style="list-style-type: none"> <li>No update</li> </ul> <p>Abstract Project – North Dairy</p> <ul style="list-style-type: none"> <li>Abstract team presented to CCA Board concept for new development along North Dairy across from Hillside Mall between Keats and Woodsworth</li> </ul> <p>Kingsley Street</p> <ul style="list-style-type: none"> <li>No new news</li> </ul> <p>Abstract Project – Richmond/King Project</p> <ul style="list-style-type: none"> <li>No new news</li> </ul>	
Saanich Community Kitchen (SCK)  Update from DDonaldson	<p>Report based on March 8<sup>th</sup>, 2017 SCK meeting:</p> <p><b>1) General Information:</b></p> <ul style="list-style-type: none"> <li>New Director/Treasurer hired and now in place - Rose McDonald. She has worked in financial management throughout her career, and has worked for numerous NPOs. She also has fundraising experience that will be a great asset for the Kitchen.</li> <li>AGM on April 26 at 7 pm</li> <li>Kim Cummins, the Program Coordinator of the Kitchen (and only paid staff person) was honoured recently at Government House as a recipient of a Community</li> </ul>	

# Meeting Minutes

March 9<sup>th</sup>, 2017

Camosun Community Association

Item/Topic	Discussion	Decision/Action
	<p>Leadership Award. Quote from the letter Kim received that she won the award. <i>"We think you are truly an inspiring leader, not just for how Shelbourne Community Kitchen has made a difference in Victoria, but for how you've engaged with the community and provided a place of belonging and community. We are very excited to share your story and celebrate your leadership.</i></p> <ul style="list-style-type: none"><li>• Pantry program visits:<ul style="list-style-type: none"><li>○ January 2017 – 170</li><li>○ February 2017 – 156</li></ul></li><li>• SCK website: <a href="http://shelbournecommunitykitchen.ca">http://shelbournecommunitykitchen.ca</a></li><li>• Need volunteers please contact Ph: (250) 590-0980 Email: <a href="mailto:info@shelbournecommunitykitchen.ca">info@shelbournecommunitykitchen.ca</a></li></ul> <p><b>2) Finances:</b></p> <ul style="list-style-type: none"><li>• Budget passed at meeting March 8<sup>th</sup>, 2017</li><li>• stronger position than this time last year, but fundraising and financial sustainability remain key issues</li><li>• Number of grants pending including a community gaming grant</li></ul> <p><b>3) Upcoming Events supporting SKC:</b></p> <ul style="list-style-type: none"><li>• Sat May 6<sup>th</sup> Spring Fair &amp; Plant Sale<ul style="list-style-type: none"><li>○ Where – St. Aidan's Church</li><li>○ Time – 10am – 2pm</li><li>○ Plants (veggie starters &amp; perennials)</li><li>○ Donated tools</li><li>○ Hot dogs</li><li>○ Garden expertise</li><li>○ Call for donations: plants, used garden tools, garden decor (or anything that can be upcycled into garden art), potting soil, planters, stepping stones, decorative pots and plastic pots (one gallon and bigger).</li><li>○ Donations: please contact Daphne Donaldson at <a href="mailto:CamosunCA@gmail.com">CamosunCA@gmail.com</a> if you have any donations.</li></ul></li></ul> <p>Discussed public notification of SCK Spring Fair and Plant Sale notice created by DDonaldson:</p> <p><b>Garden Sale Donations</b></p> <p>Spring is just around the corner, and on Saturday, May 6, a garden sale will be held at St. Aidan's Church from 10 am – 2 pm to raise money for the Shelbourne Community Kitchen (<a href="http://shelbournecommunitykitchen.ca">http://shelbournecommunitykitchen.ca</a>). We are looking for donations of plants, used garden tools, garden decor (or anything that can be upcycled into garden art), potting soil, planters, stepping stones, decorative pots and plastic pots (one gallon and bigger). When you start your seedlings, divide your perennials, or declutter your garage this spring, please think of us. Contact Daphne Donaldson at <a href="mailto:dfdonaldson@shaw.ca">dfdonaldson@shaw.ca</a> if you have any donations. If it helps, I can arrange pick up your items – just let me know!</p>	

# Meeting Minutes

March 9<sup>th</sup>, 2017

Camosun Community Association

Item/Topic	Discussion	Decision/Action
UVic Community Association Liaison Committee (UCALC)  DDonaldson	<p>Report based on the last UCALC meeting on March 7, 2017</p> <p><b>1) Updates:</b></p> <ul style="list-style-type: none"> <li>• Student housing – increasing housing on campus would alleviate some of the housing needs in the community. UVic continues to investigate new 600-bed residence, but issues on financing as universities are not permitted to incur debt. If proceed there will be opportunities for public engagement.</li> <li>• Students in the community – improvements planned for the website info for neighbours to access if have issues/concerns. Currently hard to navigate. Student info including pertinent Saanich by-law info is included in their “handbook”.</li> <li>• Queenswood property – full interior renovations planned for academic occupants (Earth &amp; Ocean Sciences). Completion planned for Spring 2018</li> <li>• New projects in the wings are:               <ul style="list-style-type: none"> <li>○ 600-bed Residence building</li> <li>○ Additions to Civil Engineering “labs” in Parking Lot 7</li> <li>○ New service building for Facilities Management behind the Saunders building – completion Spring 2018</li> <li>○ District Energy Plant in Parking Lot 6 near the Chapel. Construction in phases; currently plant construction and addition of 1 boiler that will provide 80% of the campus energy needs. Next phase, depending on financing, will be the addition of 2 more boilers.</li> <li>○ Seismic upgrading projects (if funded) for MacLaurin, Petch, McPherson Library &amp; UVic Centre Auditorium</li> </ul> </li> <li>• Dunsmuir – issues regarding the road being “gazetted” addressed, final step of sale by May 2017</li> </ul> <p><b>2) New Items:</b></p> <ul style="list-style-type: none"> <li>• “Canada 150” – 4-5 signature events being planned with several numerous unit-level events. City of Victoria received federal money for “Canada 150” events – associations can use their website to promote community events.</li> </ul> <p><b>3) Roundtable Reports Highlights</b></p> <ul style="list-style-type: none"> <li>• AGMs coming up for the Community Associations (must send AGM minutes)</li> <li>• Gordon Head – residential parking areas to be monitored by Saanich for 1-year trial. Neighbours adjacent to campus have dust &amp; “beeper” concerns.</li> <li>• Quadra-Cedar Hill mentioned a first time “Saanich Farmers Market” at Braefoot Park in July &amp; Aug. Support from Root Cellar.</li> <li>• Traffic &amp; development concerns for Mt. Tolmie</li> <li>• Oak Bay creating “heritage/conservation area” from GNS to York Place</li> </ul>	
Environment  AGleichauf	<p>Bowker Creek</p> <ul style="list-style-type: none"> <li>• Grant has been approved from CRD to support daylighting feasibility study.</li> </ul>	
SCAN update  SMenzies KHarper	<ol style="list-style-type: none"> <li>1. Megson FitzPatrick Insurance regarding Director’s and Officer’s Liability coverage presentation</li> <li>2. Density Bonusing presentation</li> <li>3. Research Working Group Update</li> </ol>	

# Meeting Minutes

March 9<sup>th</sup>, 2017

Camosun Community Association

---

Item/Topic	Discussion	Decision/Action
	<p>4. SCAN Round Robin</p> <p>Meets first Wednesday of each Month. Next meeting: April 5<sup>th</sup>, 2017</p>	
<p>Constitution &amp; By-Laws</p> <p>KHarper</p>	<p>KHarper will review and prepare new updated constitution and by-laws for CCA.</p> <p><u>Constitutional Changes - What has changed and why:</u> Pursuant to the new Societies Act, all societies must revise and/or amend their constitutions to be consistent with the Act. The following changes are required by the Act:</p> <ol style="list-style-type: none"><li>1. The constitution can only consist of the name and one purpose of the society. The other five purposes have been moved into a preamble in the bylaws.</li><li>2. There must be definitions, so Part one - interpretation has been added.</li><li>3. As well the majority required for special resolutions has been changed to 2/3 at a meeting, or 100% if in writing.</li><li>4. There can no longer be unalterable provisions, but all such provisions need to be identified.</li><li>5. For membership to be open to non-adults, there is quite a bit of extra work for the society to allow that. So, the constitution has been amended to say that only 'adults' can be members. Having said that, there is no impediment to anyone, of any age, working with the Association, or attending meetings.</li><li>6. In part five, membership, the basis on which a member can be found not in good standing has been narrowed, so that abiding by the constitution and bylaws is the test, not disagreeing with executive policy.</li><li>7. The section on persons qualified to be directors is required by the new act and is taken directly from the same.</li><li>8. The rest of the constitution continues as previously adopted, with some reorganizing, but no other changes.</li></ol>	